


# User ID Permissions for ePayments

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User permissions allow you to control what a Jackrabbit User can see, and what they can do, in your database. You can access the User ID Permissions from the *Tools* menu > *ePayment Settings* using **Manage Permissions**.

## ePayments Settings

### Manage your ePayments settings.

 **WHO CAN PROCESS VOIDS AND/OR REFUNDS?**  
Determine which of your database users will have permission to refund credit cards and/or void credit card payments.

[MANAGE PERMISSIONS](#)



Use the checkboxes in each column to indicate which actions the User IDs should have permissions for; select a checkbox to give the permission.

Determine which of your database users will have these permissions.

Current Users						
User ID	First Name	Last Name	Void on Card	Refund on Card	Edit Family Bank / CC	Post CC Transactions
bkerner	Brianne	Kerner	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
diharris	Dianne	Harris	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
evasargeant	Eva	Sargeant	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
steph Andrew	Stephanie	Andrews	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>



If a User ID is given the permission to *Post CC Transactions*, they will also be given the permission to

*Process Credit Cards and Bank Accounts.*

The second step in the ePayments Wizard will guide you through your **Credit Card and Bank Account Settings**.

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