

Can families see Transaction Notes in the Parent Portal?

Last Modified on 04/10/2019 4:30 pm EDT

Transaction Notes are a great place to add additional information about a particular transaction.

Family: Smith

← RETURN **SAVE CHANGES** **DELETE**

Make Sale/Post Fees Payment Refund Statement Add Student Add Contact Archive Family Family Name Email Text Email Schedules Merge Family

Summary Contacts Classes Events Transactions Billing Info Misc

View Transaction History View Unapplied Credits & Unpaid Fees Help ?

Current Balance **112.50** Legend: Fee/Charge Payment/Credit Unpaid Fee Unapplied Credit

Last 20 (Most Recent) Transactions

View 1 - 20 of 20 Print Refresh 3 columns hidden Show/Hide Columns Save Columns Restore Columns

	Date	Loc	Type	Orig Amt	Disc Amt	Pre-tax Amt	Amt	Unpaid Amt	Balan	Note	Pmt Meth	ePrr	Date Paid	Cat1	Sess	Student	Class/Event
	3/1/2019	JET-Cheer	Registratic	50.00		50.00	50.00	50.00	112.50	2019 Registration Fee				Registratic Fee	Swim 2019	Noah Smith	
	3/1/2019	JET-Cheer	Payment	-200.00		-200.00	-200.00	0.00	62.50		Visa	✓	3/1/2019				

Families can view these Transaction Notes in the Parent Portal whether they are using a computer, smartphone or tablet. After logging in to the Parent Portal and navigating to *Billing & Payments*, families can then tap or click on any transaction to see the *Transaction Note*.

Current Balance
112.50
Last payment: 200.00 on 03/01/2019

PAY NOW

Quicklinks

- [SAVED PAYMENT METHODS](#)
- [FULL TRANSACTION HISTORY](#)

RECENT ACTIVITY

DATE	TYPE	METHOD	AMOUNT	PAID	BALANCE
03/01/2019	Registration		50.00		112.50
03/01/2019	Payment	Visa		200.00	62.50
03/01/2019	Tuition Fee		200.00		262.50
02/19/2019	Tuition Fee		62.50		62.50
09/23/2018	Payment	Visa		288.23	0.00
09/21/2018	Costume Fee		4.05		288.23

