

# Immunizations / Medical Requirements - Electronic Tracking and Custom Dates

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## Jackrabbit Best Practices



Quick, accessible information is why you use a software system – that’s why Jackrabbit offers built in Immunization and Medical tracking. Our tracking system even alerts you when medical records need to be updated, then provides tools for letting parents know that action is needed.

We often hear that schools would LIKE to use this feature, but they are either hesitant or face resistance to changing a system that has worked in the past. Here are the top myths about using software to keep up with due dates of medical items or immunizations – busted!

### Myth #1

Since I need to keep paper copies, there is no point in entering them electronically.

### Fact

The value in entering due dates and marking them complete in Jackrabbit lies in the communication, alerts and reporting tools you gain. Yes, paper copies may be necessary to keep in a student’s file to show the inspector, but you don’t want to thumb through tens or hundreds of files each month to see what items need attention.

Alert: Dashboard Alerts automatically tell you if anyone is due soon (30 days) or overdue.

**Jackrabbit care** Executive Dashboard

[Refresh Dashboard](#)

Alerts [Settings](#) ▼

- 2 Wait Lists for Classes with Openings
- 18 Failed Signouts
- 6 Immune/Requirements Due (30 days)
- 48 Immune/Requirements Overdue
- 0 Classes Past End Date To Archive
- 0 Birthdays (Active) next 1 days
- 4 Birthdays (Not Active) next 1 days
- 2 Items at or below Re-Order Alert Qty
- 0 Scheduled Emails

Report: Print for everyone, those overdue or just those who will be due soon.

[Close Window](#)

Page-break after each Student when printed?  [Print](#)

**Student Immunization/Requirements** (C) is Completed, (O) is Overdue, (D) is due in 30 days

Name	Gender	Age	BirthDate		
Chin, Maggie	Female	0 yrs, 5 mths	10/3/2016		
<b>Name</b>	<b>Category</b>	<b>Date 1</b>	<b>Date 2</b>	<b>Date 3</b>	<b>Date 4</b>
MMR	Immunization	(D) 4/3/2017			

**Student Immunization/Requirements** (C) is Completed, (O) is Overdue, (D) is due in 30 days

Name	Gender	Age	BirthDate		
Seger, JoLynn	Female	0 yrs, 6 mths	8/29/2016		
<b>Name</b>	<b>Category</b>	<b>Date 1</b>	<b>Date 2</b>	<b>Date 3</b>	<b>Date 4</b>
DTaP	Immunization	(O) 12/29/2016	(O) 2/28/2017	(D) 3/29/2017	

Communicate: Our parent portal easily shows caregivers if their child is up to date. Also, easy email filters let you remind parents that an update is needed with the click of a button.

DETAILS

ENROLLMENT

ATTENDANCE

IMMUNIZATIONS <sup>1</sup>

## IMMUNIZATIONS (1)

**OVERDUE!**  
Tetanus vaccine  
✓ 12/24/2016  
☐ 02/24/2018

Template: 605 General Reminder Edit Email Templates Email templates cannot be saved on this page. Click here to learn more.

Type: Email - HTML

Email Subject Line: Just a reminder...Medical Update Needed on Your Account!

Message:

Use an Email Template.



**Student's Medical Records Need Updating!!**  
Just a quick reminder that ...

- Your child has an immunization due in the next 30 days. Login to the Parent Portal for more information

[Parent Portal Login](#)

If you have any questions, please let us know!

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9760 characters left

Class Location: [dropdown]  
Class Session: [dropdown]  
Category 1: [dropdown] Category 2: [dropdown]  
Primary Instructor: Jimmy Cricket  
Class Meets: Mon Tue Wed Thu Fri Sat Sun  
[checkbox] [checkbox] [checkbox] [checkbox] [checkbox] [checkbox] [checkbox]

Send to just those who need to take action.

Include Immunization/Requirement: Due (30 Days)

## Myth #2

I need custom due dates, not just “due at X months old,” so entering them electronically won’t work for me.

## Fact

Custom due dates can easily be setup in Jackrabbit. Check out our Help article on [Custom Due Dates for Immunizations/Reqs.](#)

## Myth #3

It takes too long to enter this information in!

## Fact

Some simple setup when you enter the student is all it takes to get up-to-date alerts and reports telling you which accounts need attention.

So, what is holding you back? Integrating your Medical tracking with Jackrabbit is a no-brainer! Your parents stay up to date, you stay up to date, and most importantly, your kiddos stay healthy!

For more details on how to use this feature, check out our Help Center section dedicated to [Immunizations / Medical Req's.](#)

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