

# Tax Tuition and Enrollment Fees

Last Modified on 12/18/2018 4:29 pm EST

If you charge tax on service fees (class tuition), you'll need to set *Tax Tuition and enrollment fees (excluding Web Registration)* to **Yes**. When this is set to **Yes**, the *Post Enrollment Fees* box that opens after a student is enrolled includes a tax field and the tax is automatically calculated based on the *Tax Rate* entered in *Edit Settings*.

**Post Enrollment Fees**

Jada Graham enrolled successfully in Ballet II

**Tuition Fees**

Student	Class	Session	Sub-Type	Note	Post
Jada Graham	Ballet II	2014/2015			<input checked="" type="checkbox"/>
Orig. Fee	Discount	GST	Amount	Date*	
65.00		3.25	68.25	4/28/2015	

**Other Fees to Post**

Transaction Type*	Sub-Type	Session	Category 1*	Note	Post
					<input type="checkbox"/>
Orig. Fee*	Discount	GST	Amount	Date*	
				4/28/2015	

Transaction Type*	Sub-Type	Session	Category 1*	Note	Post
					<input type="checkbox"/>
Orig. Fee*	Discount	GST	Amount	Date*	
				4/28/2015	

When using *Post Tuition Fees* (Class Based Billing only), the *Services Taxable/Apply Tax* field is preset to **Yes**. This field can be changed to **No** if needed.

**Settings (What fees do you want to post?)**

Tuition Posting Date: 6/2/2015

Post Fees to Future Drops: Yes (If No, Students Dropping prior to the Posting Date are excluded.)

Transaction Type: Tuition Fee - All fees posted will have this type. It cannot be changed.

Transaction SubType: (All fees posted will have this sub-type.)

Note: Note will appear in each transaction posted

Consider classes outside selection criteria for discounting?: Yes (If YES - Additional classes outside of the search will count only in the Multi-Class (not in Multi-Student) discounting for the student or family/account. Also, the sum of these class tuitions will be used to determine highest/lowest for both Multi-Class and Multi-Student discounting.)

Enroll Type=Trial : Post Tuition Fee?: Yes Enroll Type=Waitlist : Post Tuition Fee?: Yes

(If student enrollment type= Trial or Waitlist, post a tuition fee)

Services Taxable/Apply Tax?: Yes Tax Rate=7.5

