

Tuition Defaults in Post Tuition Fees

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Tuition Defaults allow you to enter your multi-student and multi-class discounting structure into the system. This time saving feature auto-populates these discounts into the Post Tuition Fees screen. You can edit these pre-filled values at any time. From the **Transactions** menu select **Post Tuition Fees** and click **Tuition Defaults** from the left menu to enter and save your most often used discount settings.



*Tuition Defaults are only applied when using **Transactions > Post Tuition Fees**. They do not apply to enrollments done via Quick Registration, Online Registration or through the Parent Portal.*

Creating tuition discount defaults is optional. Discounts may be entered each time Post Tuition Fees is used or discounts may be entered and saved to **Favorites**.
