

Create a Group PIN





Last Modified on 05/30/2019 3:57 pm EDT

1. Point to **Clock** and select **Manage Group PINs**.
2. Click **Add Group PIN**.

Manage Group PINs

← RETURN PRINT GROUP PIN PICKUPS + ADD GROUP PIN

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PIN	Group Name		
10010	After School	Manage Pickups	
10003	All Students	Manage Pickups	
10012	Before School	Manage Pickups	
1113	Preschool afterschool	Manage Pickups	

3. Enter a **Group PIN Name**. (Example: Route 121).
 4. Manually enter a **PIN code** or select **Generate New PIN**.
 5. **Save**.
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