

Staff Compensation / Pay Rates

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Staff Compensation (Pay Rates) may be added using the *Compensation* tab. A Jackrabbit user must have permission to view the Compensation tab. Use *Tools > Manage Users & Permissions* to change permissions.

Use the **Add Pay Rate** button to add a pay rate to a staff member's Compensation tab. Be sure to **Save Changes**.

This tab also provides fields to enter other employee details (social security number, weeks of paid vacation, benefits, Hire Start / End Dates, etc.)
