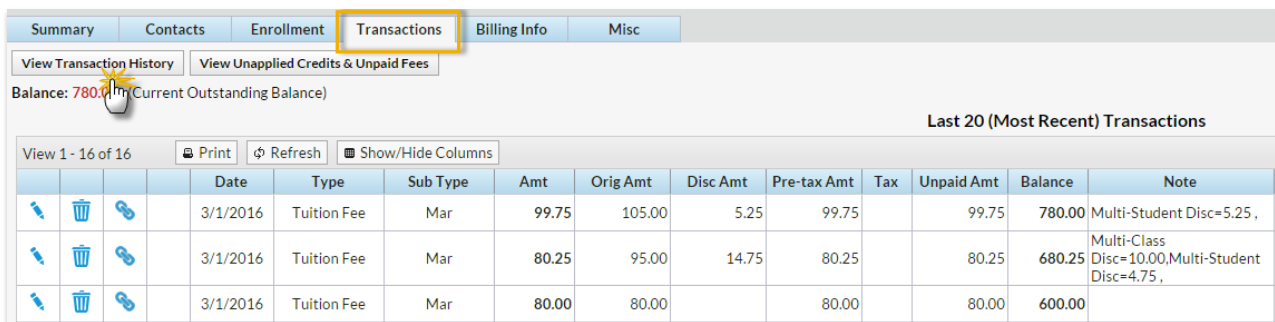


# How can I see a family's entire transaction history?

Last Modified on 01/14/2019 2:13 pm EST

By default only the last 20 transactions display in the *Transactions* tab, however, you can click the **View Transaction History** button to see all of the family's transactions.



| Summary                                       |  |                                      |          |             |          | Contacts |          | Enrollment |             | Transactions |            | Billing Info |  | Misc |  |
|---|--|--------------------------------------|----------|-------------|----------|----------|----------|------------|-------------|--------------|------------|--------------|--|------|--|
| View Transaction History                      |  | View Unapplied Credits & Unpaid Fees |          |             |          |          |          |            |             |              |            |              |  |      |  |
| Balance: 780.00 (Current Outstanding Balance) |  |                                      |          |             |          |          |          |            |             |              |            |              |  |      |  |
| Last 20 (Most Recent) Transactions            |  |                                      |          |             |          |          |          |            |             |              |            |              |  |      |  |
| View 1 - 16 of 16                             |  |                                      |          |             |          |          |          |            |             |              |            |              |  |      |  |
| Print Refresh Show/Hide Columns               |  |                                      |          |             |          |          |          |            |             |              |            |              |  |      |  |
|   |  |                                      | Date     | Type        | Sub Type | Amt      | Orig Amt | Disc Amt   | Pre-tax Amt | Tax          | Unpaid Amt | Balance      | Note   |      |  |
|   |  |                                      | 3/1/2016 | Tuition Fee | Mar      | 99.75    | 105.00   | 5.25       | 99.75       |              | 99.75      | 780.00       | Multi-Student Disc=5.25 ,                        |      |  |
|   |  |                                      | 3/1/2016 | Tuition Fee | Mar      | 80.25    | 95.00    | 14.75      | 80.25       |              | 80.25      | 680.25       | Multi-Class Disc=10.00,Multi-Student Disc=4.75 , |      |  |
|   |  |                                      | 3/1/2016 | Tuition Fee | Mar      | 80.00    | 80.00    |            | 80.00       |              | 80.00      | 600.00       |  |      |  |