

# If a family has both a credit card and a bank account on file, what determines which one is used?

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The *ePayment* field determines whether Jackrabbit will attempt to process the credit card or the bank account. This field is located on the family *Billing Info* tab.

The screenshot shows the 'Billing Info' tab with the following details:

- Billing Delivery:** [Dropdown]
- Membership Type:** Monthly
- e-Payment:** [Dropdown menu open, showing 'Bank Account' and 'Credit Card']
- Credit Cards:** A table with columns: Primary Card, Name on Card, Card Number, Card Type, Expiration Date, Card Billing Address. One entry is visible: Visa, Polly Rabbit, 4\*\*\*\*\*1111, Visa, 04/2018, 1 McGregor Street, McGregor, NC 28277.
- Bank Account:** Bank Name: Bank of America, Bank Routing #: 000000000, Bank Account #: \*\*\*\*\*4985, Account Type: Checking, Account Name: Polly Rabbit.
- Billing Contact Address:** Name: Polly Rabbit, Address 1: 1 McGregor Street, City: McGregor, State: NC, Zip: 28277.

*Note: If both bank account & credit card details are entered for a family and the ePayment field is left blank, Jackrabbit will default to the credit card when an individual transaction is attempted. In a batch transaction (using Transactions > Process Credit Cards/Bank Accts) if the ePayment field is left blank, the family will be left out of the batch.*