If a class is full, how can the student get onto the waitlist online?

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Go to *Tools > Online Web Registration > Settings* (on left) *>Class Search Settings* and set *Allow Waitlist When Class Full*to **Yes**.

Check to be sure there is a number of students allowed to be wait listed for each class. This is located on the **Class Summary** tab *> Enrollment > Max Wait*. This will provide an online Waitlist link on your Web Registration Form, Parent Portal, and on **Class Listings Tables** when the class if full.