Monthly Calendar

Last Modified on 12/04/2018 2:09 pm EST

The Monthly Calendar is accessed by pointing to**Classes** in the menu bar and clicking **Monthly Calendar**.



- Use the *Category* 1 drop down and / or the *Session* drop down to filter the results.
- Check the **Show Instructors** checkbox to show instructor names with classes.
- Select a month by clicking Previous Month / Next Month or the the Month / Year drop down.
- Click any **Class Name** to display the Class page.
- Classes are listed in the following format: Class Start Time, Class Name, (#

Openings).

- Hover over a class to open a small summary pop-up withClass Name, Start/End Times, Current Size, Current Openings, Current Wait List #, Start / End Dates, Instructor's Name, Meeting Day, Class Fee.
- Print the *Monthly Schedule Calendar* by clicking the **Print** link in the upper right corner of the screen.