## **Restore an Archived Class**

Last Modified on 02/09/2021 9:25 am EST

Archived Classes can be restored to their original status if needed. Restoring a class also restores the enrollment for the class.

- 1. Point to Classes in the menu bar and clickList Archived Classes.
- 2. Use the Search Criteria to narrow your search if needed.
- 3. Restore an individual class by clicking the **Restore** link to the far right of the specific class.
- Restore multiple classes by checking the boxes to the left of each class and clicking the Restore Checked Classes button.
- Restore all classes by checking the All checkbox and clicking the Restore Checked Classes button. (If classes take up several pages, be sure to click Show All before checking the All checkbox.)

	List Archived	Classe	s										
Return Restore Checked Classes  heck "All" to select the entire page or click "Show All" and then check "All" to select all classes.									? Help		1 Suppor	t 🕴	Send Idea
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All Loc Class		Status	Session	Cat1	Cat2	Cat3	Gndr	Ages	Room	Open	Size Max	Tuition	
Search Search		Search	Search	Search	Search	Search	Search	Search	Search	Search	Search	Search	
ABPS Pufferfish F 10am		Archived	2011-12				Both	2-3	Pool 2	5	<u>3</u> 8	75.00	<u>Restore</u>
ABPS Sugar Plum Paradise Camp 4/11-4/15/2011		Archived	2010-2011				Both			7	18	20.00	Restore