

Delete Skills/Levels

Last Modified on 06/05/2019 8:48 pm EDT

To delete a skill from your database point to *Students* and select *Skills/Levels*. Click on the **Garbage Can** icon next to the skill/level you wish to delete. The skill and all of its subskills will be removed.

Skills/Levels

← RETURN **SAVE CHANGES** + ADD SKILL/LEVEL ↗ IMPORT SKILLS/LEVELS

Skill/Levels Settings

Auto Set Student Start Date

Yes
 No

Update Skill/Level date attained when all Subskills are attained

Yes, automatically set a skill//level's date attained when all subskills are attained
 No, staff must manually enter a skill//level's date attained

Skill/Levels

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			Skill Category	Skill/Level	Skill/Level Code	Edit Subski	Description	Video Link	# Da Rec	# Clas Req	Test Fee	Or
			Cheer	Back Flip Full Twist		0		https://www.youtube.com/watch?v=wW			0.00	1
			Cheer	Back Walkover		0					0.00	2
			Cheer	Flash Kick Layout		0		https://www.youtube.com/watch?v=kcs			0.00	3
			Cheer	Round-off		0					0.00	4
			Cheer	Senior Cheer		3					0.00	5

Subskills will be deleted with the main Skill/Level.



If the skill/level being deleted has already been added to a class it will also be removed from the Class record. If a student had previously been assigned that skill/level, it will be retained in their Student record.

To delete a single skill from the student, go the *Student's* record > *Skills/Levels* tab and click the **Garbage Can** icon next to the skill/level you wish to delete. The skill and all of its subskills will be removed.

Student: Elijah Anderson

← RETURN

SAVE CHANGES

DELETE

Enroll | Email Schedules | Info Sheet | Absence/Attendance

Family: Anderson First Name: Middle Initial: Last Name:

Summary | Classes | Events | Medical | Feedback | Skills/Levels | Sizes | Absences | Misc

Add Skill/Level

Student Skills/Levels

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	Category	Skill/Level	Subskill	Date Started	Date Tested	Date Attained	Date Due	Notes
	Martial Arts	White		2/28/2019				
	Martial Arts	White	1st Stripe White	2/28/2019	3/7/2019	3/7/2019		
	Martial Arts	White	2nd Stripe White	2/28/2019	3/7/2019	3/7/2019		



The skill/level will no longer appear on the Student record or the Class record for this particular student.