Import IIF File (Revenue) in QuickBooks Desktop

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Once you have saved the IIF file download to your computer you can import it into your QuickBooks company file.

- 1. From the QuickBooks File menu select Utilities.
- 2. In the pop out menu select Import.
- 3. In the next pop out menu selectIIF Files.
- 4. Locate the IIF file on your computer and clickOpen.
- 5. Click **OK** to confirm that your data was imported.



The journal entry imported is supported by (ties back to) the Revenue Snapshot. Note: The money that you received from your families is imported into a QuickBooks account called Undeposited Funds. This is done so that you can direct those monies into the appropriate bank account(s) in your Chart of Accounts with the Deposit function.

Main Reports			
Find New Save Delete	Create a Copy Memorize	Reverse Print	Attach File
DATE 06/27/2016 ENTRY NO.			
ACCOUNT	DEBIT	CREDIT	MEMO
Other Revenue:Merchandise		65.00	
Other Revenue:Registration Fees		35.00	
Teaching:Competitive Team		125.00	
Undeposited Funds	225.00		Cash



Jackrabbit is not able to offer support for your QuickBooks product. Please refer to their documentation or support desk for further assistance.