## Example of a Check Payment - Applied to a Specific Fee

Last Modified on 06/05/2019 8:46 pm EDT

Family owes \$120 but is paying only the Registration Fee of \$25.00 with Check #1025 on 12/1/2016.

1. Trans Date: 12/1/2016

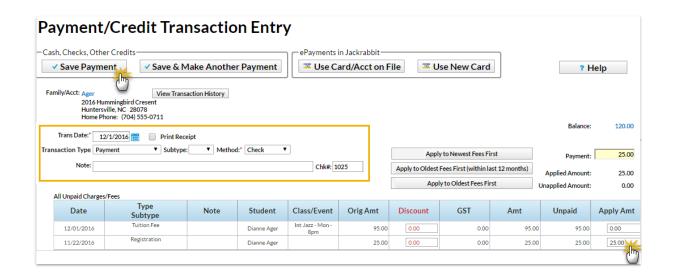
2. Method: Check

3. Chk#:1025

4. Pmt Amount: 25.00

5. Click the *Registration Fee* **Apply Amt** field.

6. Click Save Payment.



The *Transactions* tab shows the *Registration Fee* and the payment 'linked' and the fee no longer shows as unpaid. The *Tuition Fee* remains unpaid and the *Current Balance* is reduced to 95.00.

## Family: Ager

