

Remove (Unassign) Staff / Instructors from a Class

Last Modified on 06/05/2019 8:45 pm EDT

1. Be sure you are viewing the correct class.
2. Click the **Instructor** tab.
3. Click the drop-down arrow to view a list of instructors.
4. Select the **blank** choice.
5. Click **Save Changes**.

Class: Cheer Essentials

← RETURN **SAVE CHANGES** **DELETE**

Class Roll Enroll Student Email/Text Class Enter Absences Absence/Attendance Post Class Transactions Copy Class Mass Drop

Summary Enroll List Drop List Absences Makeups Wait List **Instructors** Lesson Plan Sk

Instructor 1	Stephanie Andrews	View
Instructor 2		View
Instructor 3	Dianne Harris	View
Instructor 4	John Linton	View

Stephanie Andrews

Click the drop-down arrow to display the staff list. Select the blank choice.

This only deletes the instructor from the class. To delete the instructor's staff information, see [Delete a Staff Member / Instructor](#).