

Skill/Level Categories

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The **Skill/Level Category** drop-down value is used to group or classify your Student Skills/Levels. The Skill/Level Category is assigned to each Skill/Level you create and is a search criteria option available in the **Student Skills/Levels Search**.

You can edit the Category assigned to a Skill/Level from the *Students* menu > *Skills/Levels*.

Skills/Levels

← RETURN **SAVE CHANGES** + ADD SKILL/LEVEL → IMPORT SKILLS/LEVELS

Skill/Levels Settings

Auto Set Student Start Date
 Yes
 No

Update Skill/Level date attained when all Subskills are attained
 Yes, automatically set a skill/level's date attained when all subskills are attained
 No, staff must manually enter a skill/level's date attained

Skill/Levels

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			Skill Category	Skill/Level	Skill/Level Code	Edit Subskills	Description	Video Link	# Days Req.	# Classes Req.	Test Fee	Order
			Dance	Ballet	BAL	3					0.00	3
			Dance	Jazz	JAZZ	3					0.00	4
			Dance	Tap	TAP	3					0.00	5
			Gymnastics	Front Handspring	FHND	0		https://youtu.be/e5vRhReogo8			0.00	1
			Tumbling	Front Tuck	FRTK	0		https://youtu.be/4Hif5xv27Ok			0.00	2

Skill/Level Category drop-down values can be added from the *Tools* menu > *Edit Settings* > *Drop-down Lists* > *Student* section.