

Parent Portal Information on the Contact Page

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From the *Contact* page you can see the number of times they have logged into the portal and the last login date.

You can also reset the contact's portal password using the **Reset Portal Password** button. This will generate a temporary password and immediately email it to the contact's email.

Jackrabbit **Contact: Holly Ager**

[Return](#) [Save Changes](#) [Delete](#) [Help](#) [Send Idea](#)

General Information

Family [Ager](#)

First Name Last Name

Type

- Primary Contact
- Billing Contact
- Authorized to pick up student

Email, Phone Numbers, & Address

Email Mass Email Opt-Out [?](#)

Home Phone [?](#)

Work Phone [?](#)

Mobile Phone Text Opt-In (consent required) [?](#)

Address 1

City State/Prov Zip/Post Code

Portal Information

[Reset Portal Password](#)

Login ID

Allow to login to Parent Portal

Last Login 4/9/2018 11:41:00 PM

Logins 64

Callout 1: Send an email to the contact with a temporary password

Callout 2: Clear the checkbox to block the contact from using the Portal

Parents can reset their own passwords with the **Reset Password** link that is

located on the Portal login page. Encourage them to do this so that your staff does not need to reset it.
